



**GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR**  
(Established by State Legislature Act 17 of 1995)  
A' Grade, NAAC Accredited State Govt. University

**NOTIFICATION**

In pursuance of the directives received from the AICTE under clause 1 of Section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE), the Vice-Chancellor has been pleased to re-constitute the following "Establishment of Grievance Redressal Committee" of this University, for the purposes of redressal of Grievances of the students for a period of two years w.e.f. 12.02.2023 -

1. Dean Academic Affairs ... Chairman
2. All Deans of Faculties
3. Dean Students Welfare
4. Proctor
5. Director, Distance Education
6. Chief Warden (Boys & Girls)

Under clause 1 of Section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal 2012 dated 25.05.2012 issued through Public Notice on dated 06.07.2012 (Advt. No. PG/07(01)/2012). A copy of the letter No. NWRO/AICTE/RF/2012/10184 dated 08.08.2012, Public Notice and AICTE's Notification dated 25<sup>th</sup> May, 2012 downloaded from the website is enclosed herewith.

DA/As above

REGISTRAR

Endst. No. Acad./AC-I/2023/ 625-667

Dated: 09/2/23

- A copy of the above is forwarded to the following for information and necessary action:-
1. All above members of the Committee:-
    - (i) Dean Academic Affairs, GJUS&T, Hisar.
    - (ii) All Deans of Faculties, GJUS&T, Hisar.
    - (iii) Dean Students Welfare, GJUS&T, Hisar.
    - (iv) Proctor, GJUS&T, Hisar.
    - (v) Director, Distance Education, GJUS&T, Hisar.
    - (vi) Chief Warden (Boys & Girls)
  2. Dean of Colleges, GJUS&T, Hisar.
  3. All Chairpersons of the University Teaching Departments, GJUS&T, Hisar.
  4. Controller of Examinations, GJUS&T, Hisar.
  5. Deputy Registrar (SC/ST & Scholarship Cell), GJUS&T, Hisar.
  6. Assistant Registrar (Registration), GJUS&T, Hisar.
  7. Assistant Registrar (Accounts), GJUS&T, Hisar.
  8. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar.
  9. Supdt. o/o Registrar (for kind information of the Registrar), GJUS&T, Hisar.

*Handwritten signature*



अखिल भारतीय तकनीकी शिक्षा परिषद्  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

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(भारत सरकार का एक सांविधानिक संस्थान) (A Statutory Body of the Govt India)  
उत्तर पश्चिमी क्षेत्रीय कार्यालय, चण्डीगढ़ NORTH WESTERN REGIONAL OFFICE, CHANDIGARH

F.No. NWRO/AICTE/RF/2012/10184

Dated: 08-08-2012

To,

The Director / Principal  
GURU JAMBHESHWAR UNIVERSITY OF SCIENCE &  
TECHNOLOGY,  
DELHI-SIRSA ROAD,  
HISAR - 125001, (Haryana)

Ra 8068  
23/8/12  
Acad 926  
24/8/12

**Subject: - Constitution of a Grievance Redressal Committee, Compliance - reg.**

Sir /Madam,

Your attention is drawn to AICTE's Public Notice issued on dated 06.07.2012 (Advt. No. PG/07(01)/2012) in various leading Newspapers of the Country regarding "Establishment of a Grievance Redressal Committee" in each technical institution approved by the AICTE.

"Accordingly, all AICTE approved Institutions/Technological University shall comply with the above Regulations. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc. in their website (public domain), prospectus and Notice Boards for wide publicity".

A.R./Acad

For details of the Gazette Notification of AICTE, you may log on to AICTE website [www.aicte-india.org](http://www.aicte-india.org) under the link: Bulletin → Advertisement → S.No. 69 of 06/07/2012.

All technical institutions approved by AICTE in compliance to the aforesaid notice are to constitute "Grievance Redressal Committee" and inform the names & details of the members of this committee latest by 31<sup>st</sup> August 2012 to NWRO-AICTE, Chandigarh.

stac  
Ac-I  
24/8

Yours faithfully

(S.K. Jena)  
Regional Officer



## ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(A STATUTORY BODY OF THE GOVERNMENT OF INDIA)

7<sup>th</sup> FLOOR CHANDERLOK BUILDING, JANPATH, NEW DELHI-110 001

Ph. : 011-23724151-57, Website : [www.aicte-india.org](http://www.aicte-india.org)

Advt. No. PG/07(01)/2012

### PUBLIC NOTICE

In exercise of the powers conferred upon it under clause 1 of section 23 of the AICTE Act, 1987 (52 of 1987), All India Council for Technical Education (AICTE) has framed the AICTE (Establishment of Mechanism for Grievance Redressal) Regulations, 2012 and has notified those Regulations vide notification F.No. 37-3/Legal/2012 dated 25.05.2012. A copy of the Regulations is available on the AICTE web portal [www.aicte-india.org](http://www.aicte-india.org)>Bureaux>Administration>Rules & Regulations.

These Regulations provide for (1) Establishment of a **Grievance Redressal Committee** in each technical institution approved by the AICTE; and (2) Appointment of **Ombudsman**, by the Technological Universities for the purpose of redressal of grievances of the students, parents and others.

Accordingly, all AICTE approved Institutions/Technological Universities shall comply with the above Regulations. They shall publish detailed information, including name, addresses etc. regarding constitution of the Grievance Redressal Committee, the OMBUDSMAN and its registry etc., in their website (public domain), prospectus and Notice Boards for wide publicity.

All aggrieved students, their parents & others may thenceforth approach to the Grievance Redressal Committee of the Institution in the first instance; and if they are not satisfied with the decision of the Committee, they may send their appeals to the "OMBUDSMAN" directly. The 'OMBUDSMAN' shall exercise its powers to hear those grievances and ensure its disposal within one month of the receipt of the appeal.

(Dr. K.P. Isaac)  
Member Secretary

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**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION****NOTIFICATION**

New Delhi, the 25th May, 2012

**All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012**

**F. No. 37-3/Legal/2012.**— In order to ensure transparency by Technical institutions imparting technical education, in admissions and with Paramount Objective of preventing unfair practices and to provide a mechanism to innocent students for redressal of their grievances, In exercise of the power conferred under Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely :

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT :**

- (1) These regulations may be called the All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012.
- (2) They shall apply to every Technical Institution recognized or approved by the All India Council for Technical Education under the All India Council for Technical Education Act, 1987.
- (3) They shall come into force from the date of its publication in the Official Gazette.

**2. DEFINITION :**

- (1) In these regulations unless the context otherwise requires –
  - a) "Act" means the All India Council for Technical Education Act, 1987;
  - b) 'Aggrieved student' means a student who has any complaint in the matters concerned with the grievances as defined under these regulations;
  - c) "College" means any institution, whether known as such or by any other name, which provides for a course of study for obtaining any qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification;
  - d) "Council" means the All India Council for Technical Education;
  - e) "Declared Admission Policy" means such policy for admission to a course or programme of study as may be approved or recognized by

- the Council and offered by the institution and published in such manner as the council may specify;
- f) 'Grievances' may include the following complaints of the aggrieved students namely -
- (i) making admission contrary to merit determined in accordance with the declared admission policy of the institute;
  - (ii) irregularity in the admission process adopted by the institute;
  - (iii) refusing admission in accordance with the declared admission policy of the institute;
  - (iv) withhold or refuse to return any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue;
  - (v) demand of money in excess of that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
  - (vi) breach of the policy for reservation in admission as may be applicable;
  - (vii) complaints of alleged discrimination by students from Scheduled Caste, Scheduled Tribes, OBC, women, minority or disabled categories;
  - (viii) non payment or delay in payment of scholarships to any students that such institution is committed, under the conditions imposed by AICTE, or by any other authority;
  - (ix) delay in conduct of examinations or declaration of results beyond that specified in the academic calendar;
  - (x) non provision of student amenities as may have been promised or required to be provided by the institution;
  - (xi) denial of quality education as promised at the time of admission or required to be provided;
  - (xii) non transparent or unfair evaluation practices;
  - (xiii) harassment and victimization of students including sexual harassment; and
  - (xiv) refund of fees on withdrawal of admissions as per AICTE instructions from time to time.
- g) 'Grievance Redressal Committee' means a Committee constituted under these Regulations;
- h) "institution" for the purposes of these Regulations, means, college or institution as the case may be;
- i) "Ombudsman" means such Ombudsman appointed under sub-clause (1) of clause (3) of these Regulations;

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- j) "Technical education" means programs of education as defined under section 2[g] of the All India Council for Technical Education, Act, 1987;
- k) "Technical Institution" means an Institution as defined under section 2[h] of the All India Council for Technical Education, Act, 1987;
- l) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act 1956.

### 3. **APPOINTMENT, TENURE, REMOVAL AND CONDITIONS OF SERVICES UNDER REDRESSAL MECHANISM**

- 1. i) Each Technical University shall appoint an Ombudsman for redressal of grievances of students under these regulations.
- ii) The Ombudsman shall be a person who has been a judge not below the rank of a District Judge or a Retired Professor who has at least 10 years experience.
- iii) The Ombudsman shall not, at the time of appointment, during one year before appointment, or in the course of his tenure as ombudsman, be in a conflict of interest with the university where his personal relationship, professional affiliation or financial interest may compromise or reasonably appear to compromise, the independence of judgement toward the university.
- iv) The Ombudsman, or any member of his immediate family shall not :
  - a) hold or have held at any point in the past, any post, employment in office of profit in the University,
  - b) have any significant relationship including personal, family, professional or financial, with the university,
  - c) hold any university position, called by whatever name, under the administration or governance structure of the university.
- v) The Ombudsman in a State Technical University shall be appointed by the University on a part time basis from a panel of three names suggested by the search committee consisting of the following members :
  - a) Nominee of the Governor of concerned State - Chairman
  - b) Two Vice Chancellors by rotation from Public Universities of the State concerned
  - c) One Vice Chancellor by rotation from Private Universities of the State concerned
  - d) Secretary (Higher Technical Education) of the State concerned- Convenor
- vi) The Ombudsman in a Central Technical University shall be appointed by the Central Technical University concerned on a part time basis

from a panel of three names suggested by the search committee consisting of the following members:

- a) Chairman AICTE - Chairman
  - b) One Vice Chancellor from Central Technical Universities by rotation
  - c) Joint Secretary Higher Technical Education, MHRD, Government of India
  - d) Member Secretary AICTE - Convenor
- vii) The Ombudsman shall be a part time officer appointed for a period of three years or till 70 years of age whichever is earlier from the date he resumes the office and may be reappointed for another one term in the same university.
- viii) Ombudsman shall be paid a consolidated fees of Rs. 3000 to 5000 per hearing, in addition to the conveyance
- ix) The Ombudsman may be removed on charges of proven misconduct or misbehavior by the concerned appointing authority:
- x) Provided that no order of removal shall be passed except after an inquiry made in this regard by a person not below the rank of High Court Judge in which such Ombudsman has been informed of the charges against him and given a reasonable opportunity of being heard in respect of those charges.

2. In case of Technical Institution, the Vice Chancellor of the affiliating university shall constitute a grievance redressal committee consisting of five members for an individual Technical Institution or a group of Technical Institutions, keeping in view the location of the Technical Institution(s) concerned.

#### 4. **POWERS AND FUNCTIONS OF OMBUDSMAN :**

- (1) The Ombudsman shall exercise its powers to hear any grievance -
  - (i) of any student against the university or institution affiliated to it or an institute, as the case may be, after the student has availed of remedies available in such institution for redressal of grievance; and
  - (ii) of any applicant for admission as student to such institution.
- (2) No application for revaluation or remarking of answer sheets shall be entertained by the Ombudsman unless specific irregularity materially affecting the outcome or specific instance of discrimination is indicated.
- (3) The Ombudsman shall have power to seek the assistance of any person belonging to the Scheduled Caste, Scheduled Tribe, Socially and economically backward classes (SEBC) minority or disabled category, as amicus curiae, for hearing complaints of alleged discrimination.

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5. **PROCEDURE IN REDRESSAL OF GRIEVANCES :**

- (1) Each Technical institution shall establish a registry, headed by an employee of the institute of appropriate rank as the Ombudsman may decide, where an aggrieved student or person may make an applicant seeking redressal of grievance.
- (2) The address of the registry so established shall be published widely including on the notice board and prospectus and placed on the website of the institution.
- (3) On receipt of an application by the registry, the employee-in-charge shall inform the Ombudsman and shall immediately provide a copy to the institution for furnishing its reply within seven days.
- (4) The Ombudsman shall fix a date for hearing the complaint which shall be communicated to the institute and the aggrieved person either in writing or electronically, as may be feasible.
- (5) An aggrieved person may appear either in person or represented by such person as may be authorized to present his case.
- (6) The Ombudsman shall be guided by principles of natural justice while hearing the grievance.
- (7) The Ombudsman shall ensure disposal of every application within one month of receipt for speedy redress of grievance.
- (8) The Technical institution shall be expected to co-operate with the Ombudsman in redress of grievances and failure to do so may be reported by the Ombudsman to AICTE.
- (9) On the conclusion of proceedings, the Ombudsman shall pass such order, with reasons for such order, as may be deemed fit to redress the grievance and provide such relief as may be desirable to the affected party at issue.
- (10) Every order under clause (9), under the signature of the Ombudsman, shall be provided to the aggrieved person and the institution and shall be placed on the website of the Technical institution.
- (11) The Technical institution shall comply with the order of the Ombudsman.
- (12) Any order of the Ombudsman not complied with by the institution shall be reported to the AICTE for appropriate action as deemed fit by the Council.
- (13) A complaint shall be filed by the aggrieved student, his / her parent or with a special permission from the ombudsman, by any other person.
- (14) In case of any false/frivolous complaint, the ombudsman may order appropriate action against the complainant.
- (15) The principles and procedures outlined above shall apply to the working of the Grievance Redressal Committee in the Technical Institute except
  - (a) in case of lack of unanimity, the Grievance Committee shall take decisions by majority;
  - (b) the Grievance Committee shall communicate its decisions within ten days of receipt of complaint.